

APPROVED  
Academic Councils  
meeting of 8 October 2009  
Minutes No 14-1  
(Version of Minutes No 14-2 of the  
meeting of 26 January 2022)

## **REGULATIONS ON THE AWARDING OF SCHOLARSHIPS AND OTHER SUPPORT TO STUDENTS**

### **CHAPTER I GENERAL PROVISIONS**

1. The Regulations of Vilnius College of Technology and Design (hereinafter - the College) on Granting Scholarships and Other Support to Students (hereinafter - the Regulations) regulate the establishment of the scholarship fund, the amount of scholarships, bonuses and benefits, the terms and conditions of payment and the procedure of payment at the College.

2. Students may receive a social grant, a study grant, an incentive grant, and awards and other support.

3. A study grant is state support for students who get the highest grades in non-state-funded study places.

4. Social and study grants are awarded and administered by the National Study Fund.

5. The incentive scholarship is awarded to the best students, regardless of the type of funding and the form of their studies, from the state budget or other funds, based on the results of their studies or other academic achievements.

6. The terms used in these Regulations correspond to the terms used in the Law on Amendments to the Law on Science and Studies of the Republic of Lithuania, the Decrees of the Government of the Republic of Lithuania, the Statutes of the College and other legal acts.

7. The amount of the State Budget of the Republic of Lithuania is allocated to the College for the payment of incentive scholarships on an annual basis, taking into account the number of students enrolled in state-funded study places.

### **CHAPTER II SETTING UP AND DISTRIBUTING THE SCHOLARSHIP FUND**

8. The College's scholarship fund is made up of :

8.1. State budget appropriations. The College's scholarship fund consists of funds allocated for the payment of incentive scholarships, which are included in the standard tuition fee or the budget funds for the payment of tuition fees for state-funded study places and amount to 4.5 Basic Social Allowances (hereinafter referred to as "BSA") per student per year. The number of students is fixed on 1 January for the purpose of determining the amount of the scholarship fund for the current year.

8.2. income from tuition fees paid by students studying in non-state-funded study places.

9. The College's scholarship fund is allocated from the state budget to the faculties in proportion to the number of students studying in the faculty in state-funded places.

10. The Revenue Contribution Fund consists of funds for incentive grants, bonuses and other support. It shall consist of no more than 10 % of the scholarship fund of the State budget.

### CHAPTER III INCENTIVE GRANTS

11. The incentive grant is payable by the 25th of each current month. If a student interrupts, withdraws or is expelled from the College before the 15th of the current month, the incentive grant shall cease to be paid for that month, or, if after the 15th of the current month, with effect from the following month.

12. Incentive grants are awarded on the basis of the students' performance in the previous semester. Scholarships are awarded from faculty scholarship funds by orders of the College Principal.

13. Orders to award grants from the beginning of the current month shall be issued by the 15th of the current month.

14. The amount of the scholarship depends on the weighted average of the student's session results, calculated according to the following formula:

$${}_{sv} V = \frac{{}_1 V \cdot k_1 + V_2 \cdot k_2 + \dots + V_n \cdot k_n}{k_s}, \quad \text{in which:}$$

$V_1, V_2 \dots V_n$  - grade (score) of the course (module);  $k_1, k_2 \dots k_n$  - number of credits in the course (module);  
 $k_s$  - number of credits per semester.

15. The amounts of the incentive grants may be changed by the Seimas of the Republic of Lithuania, the Government of the Republic of Lithuania or the Academic Council of the College after the adoption of new resolutions or amendments to the existing legal acts.

16. Depending on the size of the scholarship fund at the faculty, the list of faculty students to receive the incentive scholarship shall be drawn up at the end of the semester within 10 days.

17. Incentive grants shall be distributed proportionally across the study programmes in the following order of priority:

17.1 For students studying in computer science and engineering study groups:

17.1.1. Students with a semester weighted average of at least **9.5** points and no grades below 9 (nine) are eligible for a scholarship of **4.5 BSI**;

17.1.2. Students with a semester weighted average of at least **9.0** points and all course grades of at least 8 (eight) are eligible for a scholarship of **2.5 BSI**;

17.2. For students studying in the Arts and Business and Public Management study groups:

17.2.1. Students with a semester weighted average of at least **9.7** points and no grades below 9 (nine) are eligible for a scholarship of **4.5 BSI**;

17.2.2. Students with a semester weighted average of at least **9.0** points who have completed the semester with grades of at least 9 (nine) are eligible for a scholarship of **2.5 BSI**.

18. Depending on the size of the scholarship fund, the applicants for the incentive scholarship shall be ranked in descending order according to the criteria set out in point 17 of these Rules.

19. In case of equal weighted average grades per semester, preference is given to the student with the better weighted average grade in the preceding semester (after the first semester, the competition score at the time of admission to the College).

20. For a student whose session has been postponed for important reasons, the award of an incentive grant shall be decided after the end of the postponement period, taking into account the student's study results.

21. For a student who has left for part-time study and/or a traineeship under a European Union exchange programme and who has not submitted the application form to the host institution by the end of the semester

the academic certificate and the transcript of results are issued, the incentive grant awarded for the previous semester's results continues to be paid. A student who has returned from partial study/internship abroad and has closed the academic gap by the 10th of the current month shall be awarded an incentive scholarship, payable from the beginning of the current month, taking into account the size of the scholarship fund at the Faculty and the student's level of academic performance.

22. The payment of the incentive scholarship may be terminated by order of the Director of the College on the recommendation of the Dean of the Faculty, taking into account the results of the current semester of studies.

23. The incentive grant is not awarded to students:

23.1. for students studying in semester 1;

23.2. who have changed their programme of study, form of study or type of funding in the semester for which the incentive grant is awarded;

23.3. those on sabbatical leave;

23.4. who comes to study from other higher education institutions (in the first semester of his/her studies at the College);

23.5. in the semester for which the incentive scholarship is awarded, with 50% or more of their credits from other institutions;

23.6. who have received penalties in accordance with the procedures laid down in the Regulations on Studies.

#### **CHAPTER IV PRIZES AND OTHER SUPPORT**

24. Students of all forms of study may, subject to the College's financial capacity, be awarded prizes and other support, regardless of the nature of the student's study funding.

25. Scholarships, bonuses and other support shall be paid from the fund approved in the College's cost estimates for the payment of scholarships. Prizes and other support for students studying in non-state-funded places shall be paid from the funds approved in the Estimates of Expenditure for income contributions. These funds may be reallocated to other College needs only with the approval of the Students' Representative Body.

26. Bonuses can be awarded up to 4.5 BSI:

26.1. for active social participation;

26.2. for scientific activities;

26.3. for sporting activities;

26.4. for artistic activities;

26.5. for good performance during internships in enriching the College's facilities;

26.6. for his excellent work as a group elder.

27. Other support can be up to 4.5 BSI:

27.1. in case of illness;

27.2. in the event of a disaster;

27.3. when the child is born;

27.4. when material conditions deteriorate.

28. Prizes and other support may be awarded by order of the College Principal on the reasoned recommendation of the Dean of the Faculty.

29. When applying for support, students must submit the following documents:

29.1. a certificate of family composition (in accordance with point 27.4);

29.2. statements of parental income for the last three months (under point 27.4);

29.3. other supporting documents to substantiate the grounds put forward in the application (under points 27.1 to 27.4).

30. Prizes and other support may also be paid from other sources (another institution or organisation), subject to the requirements of the institutions or organisations providing the funds.

## **CHAPTER V FINAL PROVISIONS**

31. The Regulations shall enter into force on the date of their approval at a meeting of the Academic Council. Amendments may be initiated by the Director of the College, the Study and Career Centre, the faculties and the Students' Representative Body. Proposals shall be submitted to the President of the Academic Council.

32. The Regulations shall be amended in accordance with the Resolutions of the Government of the Republic of Lithuania and the Orders of the Minister of Education, Science and Sport of the Republic of Lithuania on the procedure for awarding scholarships and other support to students.

---